How to Schedule a Wedding

Please refer to Sacred Heart's Wedding Policies for information about:

- Who may marry at Sacred Heart
- Times Available for a Wedding & Rehearsal
- Cost & What is Included
- Marriage Preparation
- Music and Vocals
- Photography and Videography

- Dress Code
- Arts & Environment
- Customs
- A Place of Worship
- Stipend for the Presiding Priest or Deacon

After reading our policies and you find that you wish to celebrate your marriage at Sacred Heart of Jesus, then proceed with the following steps.

When the Bride and Groom are ready to schedule their Wedding, they should call Sacred Heart Parish Office at 317-638-5551. **For simplicity and good communication, the office staff, and wedding liturgy coordinator communicate only with the bride or groom.**

1. The Office Staff will verify the availability of the requested date/time

2. The date/time will be held for a 3-week courtesy hold but will not be officially placed on the parish calendar

3. The couple will receive an email containing the necessary forms and wedding guidelines.

4. The Parish Office must receive:
   a. Completed Wedding Request Form
   b. Completed Marriage Preparation Agreement
   c. Completed Officiating Clergy Form
   d. Non-refundable wedding offering
   e. Refundable Damage Deposit check (needs to be dated to wedding date)

5. The couple will receive a confirmation letter when the date/time of the wedding and rehearsal is officially noted on the parish calendar. If all requirements are not received before the hold time elapses, the couple must make another request for that date, or request another date.

It is the responsibility of the couple to:

- Secure a Catholic priest or deacon to preside at their wedding
- Arrange for their Marriage Preparation
- If desired, arrange for musician/vocalist.

If you are unable to secure your Catholic priest or deacon to preside/wedding preparation, you may consult the Pastor at Sacred Heart, if he is available, there is a $500 stipend paid in full to secure his availability.